

Ruah Community Services

Position Description

Position Title	Senior Mental Health Practitioner – Early Episode Psychosis
Code	
Division	Operations
Office Base	Rockingham, Mandurah
Classification Level	Level 6 of the Social, Community, Home Care and Disability Services Award 2010
Reporting To	Mental Health Services Manager, South coast
Supervision of	Students, Volunteers, other team members

Guided by our Vision, Mission and Values and three guiding principles

Vision – Flourishing communities through active participation and wellbeing of people with complex needs

Mission – Empowering vulnerable and disadvantaged people to create meaningful change in their lives through provision of quality support services.

Values – Respect, Grassroots, Partnerships, Integrity, Creativity

Guiding Principles – Collaboration, Inclusive Spirituality, Environment Sustainability, Aboriginal Recognition & Reconciliation, Welcoming Diversity, Client Focused, Enhancing Civil Society

Diversity Statement – Everyone regardless of ability, age, culture, gender, race, sexual identity or intersex status are free to be themselves. Free to celebrate our differences. We are building a workplace where difference is embraced and encouraged.

Position Intention

Responsible for the assessment, planning and service delivery are delivered to Early Episode Psychosis program clients for whom responsibility is allocated. Liaises with government and non-government service providers to coordinate the provision of mental health services to clients and carers and provides education and support to those agencies.

Organisation Structure



First issue date : 14.06.17
Last review date: 22.01.20
Next review date: 22.01.22
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Mission and Values	<ul style="list-style-type: none"> • Demonstrate ethical behaviour and decision making • Relate to all staff ,volunteers, clients and contractors with courtesy and respect • Take responsibility for own actions/behaviours • Maintain confidentiality of all information in accordance with the organisation's policies • Operate within Ruah Community Services policies and procedures
Specialist Area	<ul style="list-style-type: none"> • Provides and co-ordinates psychosocial direct care to a group of Early Episode Psychosis clients as allocated, within the community setting.
Service Delivery	<ul style="list-style-type: none"> • Adheres to and applies to a high standard of practice excellent using the Ruah Recovery and Personal Support Principles, Mental Health and Wellness Services Support Framework • Develops and builds a strength based relationship with the client and their supports • Works in partnership with the client and their natural supports in order to develop an individual personal and recovery plan • Ensures optimum functioning of the client in the community setting is maintained. • Works within a recovery and personal support model and ensures that support intervention is matched to client's recovery goal plan • Advocates with and on behalf of the client in order to meet wider social, health and well-being needs • Facilitates continuity of care by the use of accurate and effective clinical documentation. • Acts as a member of the multidisciplinary team including active participation at case allocation and care review meetings. • Acts as a consultant to members of the mental health team, other health professionals and agencies on mental health nursing issues. • Complete advanced client reports as required • Provide a range of support interventions within a developmental framework that enables clients to address their needs and improve their quality of life. • Use regular networking and community activities to promote the service, to enable effective referrals to the service, and to stay informed of client referral options • Assist the Coordinator with auditing of client files and records • Maintain client files and records • Complete data collection and analysis of clients' files • Facilitate groups • Provide education and family inclusive support to individuals and their families/careers. • Advocate on behalf of individuals and liaise regularly with other service providers. • Engage in regular professional development • Provide clinical support and expertise in other operation services areas as required
People Coordination	<ul style="list-style-type: none"> • Assist in the provision of professional supervision to other staff as identified by the Manager. • Provide professional guidance and capacity building to other team members in relation to client outcomes. • To supervise community mental health workers. • Supervise students on placement when appropriate. • Assist with the preparation of relevant service reports.
Stakeholder Engagement	<ul style="list-style-type: none"> • Promote effective working relationships with other agencies and key stakeholders • Represent the organisation and service programs in the broader community sector • Identify opportunities for working partnerships. • Contribute to the positive public profile of the organisation. • To provide specialist mental health training to Ruah staff
Communication	<ul style="list-style-type: none"> • Promote, participate in and contribute to a supportive team environment. • Build relationships based on trust and respect for every person.

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	<ul style="list-style-type: none"> • Work as an effective and valued member of the Ruah team. • Work in a culturally secure and appropriate way
Financial Management and Reporting	<ul style="list-style-type: none"> • Assist in reviewing program and teams plans regularly • Ensure timesheets, travel claims, worker rostering, worker expenses and other administration data are processed in accordance with organisational policy and procedures. • Working towards the required standards as stated in the relevant services contract
Quality and Risk Management	<ul style="list-style-type: none"> • Participate in the implementation of OSH policies and procedures • Manage and report risks including clinical risks • Follow workplace procedures for hazard identification and risk control • Ensure Occupational Safety and Health guidelines are followed in the workplace • Collect quality data and statistics required for funding bodies • Participate in quality assurance activities and evaluation of Ruah Community Services

Key Duties and Responsibilities

Selection Criteria

Essential

- Willingness and ability to work within and contribute to the vision, mission, core values and the three guiding principles of the organisation
- Knowledge and understanding of diversity, gender and social inclusion, particularly Aboriginal culture.
- Tertiary Degree in a relevant field and relevant work experience (over 5 years) which demonstrates strengths in the criteria listed below.
- Mental Health Professional registered as one of the following
 - Social Workers – Qualified to be a member of the AASW.
 - Psychologists – General or Clinical Registration with the Australian Health Practitioner Regulation Agency (APHRA) and the Australian Psychological Association
 - Registered Nurses – Registered and accredited with the Australian College of Mental Health Nurses and APHRA
 - Occupation Therapists – Registered with the Australian Association of Occupation Therapists and APHRA
- Demonstrated skills and knowledge in the clinical management of mental health clients and their families.
- Demonstrated ability to work effectively in a multi-disciplinary team setting in a biopsychosocial recovery model.
- Advanced personal goal planning skills to work within a stepped care model to achieve client goals and improvement in quality of life outcomes.
- Advanced skills in reflective practice and highly development report writing using analytical reasoning
- Advanced computer skills, proficient in Microsoft Office and client reporting system
- Demonstrated advanced understanding of complex issues facing people who experience chaotic life circumstances such as homelessness, AOD use, family/domestic violence and mental health issues.

Program /Division Specific

- Best practice skills and knowledge in server and persistent complex mental health, psychosocial support and intervention, mental health recovery and individualised person centred approaches.

Other

- Current drivers licence
- Working with Children Check
- National Police Certificate

Authorisation

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This document is an accurate statement of the duties and responsibilities of this position.

Manager Name	Dave Wray	Employee Name	
Manager Position	MHW Manager, Southcoast	Employee Signature	
Date	23.01.20	Date	

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